at

Graeagle Community Services District
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Minutes for Monthly Meeting
August 2, 2019

1. Called to order at 3:02 PM by Director Bill Keese.

2. Roll Call of Board Members – Cheryl Brennan, Bill Keese and David Nelson present. Also present: Richard "Dick" Short, Jane Roix and Administrative Secretary Kathleen Graham. Chairperson, Tom Balestri, resigned from position after the last meeting with an effective date of June 26, 2019. Cheryl Brennan made a motion to appoint Bill Keese as Chairman of Graeagle CSD Board, with a 2nd by David Nelson. All board members in favor.

3. Minutes Approval: Motion made by Cheryl Brennan to approve June 26, 2019 minutes with 2nd by Bill Keese. All board members in favor.

4. Public Comment: None at this time.

5. Discussion and Development/Review of 2019-2023 (5-Year) Strategic Plan: Agenda item moved to next meeting. Bill Keese has agreed to explain current strategic plan and background in developing to new board members, Jane Roix and Dick Short, separately so as to better prepare them to assist in developing the 5-year strategic plan at next scheduled meeting.

6. Discussion and Possible Action on Downtown Graeagle Lighting in Support of Strategic Plan: Agenda item moved to next meeting.

7. Discussion and Possible Action to Fund Reconnection of Electrical Power to the Tennis/Pickleball Courts: Graeagle Land & Water (GLW) has agreed to complete required trenching for Plumas Sierra Rural Electric to install electrical connection. David Nelson made a motion that GCSD would approve up to $3000.00 for the cost of installing an electrical connection to Tennis/Pickleball. 2nd by Cheryl Brennan. All board members in favor.

8. Old Business: Bridge Project Update – David Nelson advised he had met with Plumas County officials in addition to Dan Bastian and Dick Short (prior to his addition to the board) at the proposed pedestrian bridge site. Discussions included the needs of the community, logistics and proposed bridge placement. Plumas County Public Works has committed to writing a proposal covering what they can bring to the project, along with potential outside vendors to assist. Bill Keese also advised that Tamy Quigley (Associates Transportation Planner with Caltrans), had

contacted him and would like to meet at an agreed upon date in September 2019 to further discuss the GCSD bridge project. Bill Keese and David Nelson will pursue scheduling.

9. New Business:
    a. Directors Reports: None at this time.
    b. Correspondence: Received a response from Liz Holston on continuation of receiving agenda and minutes via USPS. She responded in the positive and also added feedback on the local bulletin board being in need of repair. Board member Jane Roix will take her concerns to the local GPOA meeting.
    c. Secretary's Report
        1. Reviewed 2019 meeting schedule and made necessary adjustments.
        2. Secretary also presented quote for purchase of $937.00 for purchase of defibrillator for tennis/pickleball courts previously approved not to exceed $1,500.00 at the June 26, 2019 meeting. Board requested additional details before finalizing purchase. Secretary will report out at upcoming August 26, 2019 meeting.
        3. Vendor Claims: Plumas Rural Services (rent for Mohawk Resource Center) $500.00, Kathleen Graham labor $465.00, mileage and supplies $90.92. Motion to approve vendor claims made by David Nelson with 2nd by Cheryl Brennan. All in Favor.
        4. Secretary advised that our last audit included 2010-2016 and suggested pursuing an audit of our 2017-2018 records. Board agreed and requested Secretary to obtain a quote from vendor to be discussed at next scheduled meeting. Secretary also advised she is in process of developing documentation on work requirements of Administrative Secretary position along with contact information.
        5. Next meeting date: Meeting scheduled for Monday, August 26, at 3:00 PM. Secretary to determine availability of Mohawk Resource Center.

10. Closed Session held after roll call – Candidates interview for two open Director positions.

11. Open Session – Richard "Dick" Short and Jane Roix sworn in and oath signed.

12. David Nelson motioned to adjourn meeting at 4:26 PM with 2nd by Cheryl Brennan. All in favor.

ATTEST: _____
William Keese, GCSD Chair

ATTEST: _____
Kathleen Graham, GCSD Administrative Secretary