

Board of Directors  
Cheryl Brennan  
John Grasso  
Steve Hagen  
James Reynolds  
Richard Short

**Graeagle Community Services District**  
P.O. Box 1414  
Graeagle, CA 96103

Administrative Secretary  
Jane Scott  
Email:  
[gcsd96103@yahoo.com](mailto:gcsd96103@yahoo.com)  
Phone: 916-825-9726

**Minutes for Monthly Meeting  
October 11, 2021**

Called to order at 10:00 AM by Steve Hagen.

**ROLL CALL** by Jane Scott

BOARD MEMBER NAME	Present	Absent
Richard Short		x
Cheryl Brennan	x	
Jim Reynolds	x	
John Grasso	x	
Steven Hagen	x	
Jane Scott, Bd Secretary	x	
GUESTS:		
Diane Bowman	x	

**APPROVAL OF MINUTES:** Motion made to approve the September 27, 2021, Minutes without corrections by Jim Reynolds with secondary motion approval by John Grasso. All in favor, motion carried.

**CORRESPONDENCE** by Jane Scott:

Discussed status of PSEC/Plumas Sierra Telecom payment terms. Per suggestion of Steve Hagen, Board Secretary will contact utility to request accommodation for extended payment terms.

**PROJECT REPORTS:**

Donated Parcel (Neighborhood Park) – John Grasso: No Update.

Downtown Park Lighting – Jim Reynolds: No update.

Foot Bridge Project – Richard Short: No update.

**MOHAWK RESOURCE CENTER UPDATE** – Cheryl Brennan:

Cheryl will request Mark Cowan attend upcoming GCSB Board Meeting on October 25, 2021 to discuss MCRC internal procedures with regarding approving MCRC expenditures as well as fund raising activities to offset MCRC expenses.

The table that follows illustrates remaining action items and status to achieving sponsorship of MCRC:

<b>STEPS REQUIRED TO ACHIEVE SPONSORSHIP OF MCRC</b>				
<b>Issue</b>	<b>Done</b>	<b>Action Required</b>	<b>CCSD</b>	<b>MCRC</b>
Bylaws	In Process	Convert existing Bylaws to Corporate format. Richard Short editing existing Bylaws for MCRC.	X	
Memorandum of Understanding (MOU)	Fully Executed X	MOU modified for corporate format, approved by MCRC & signed by GCSD Board (quorum). Pending signature by MCRC Board (Cheryl B to facilitate).	X	X
Purchasing/Donation Policy	X	Addressed in MOU document.	X	X
Incorporation	X	Modified per discussions with MCRC	X	
EIN Number	X	Received	X	
Non-Profit Certification	Awaiting Approvals	Paperwork Submitted, pending governmental approvals. One-to-six-month(s) processing period.	X	
<b>LAFCO Application:</b>				
	X	<b>Authority to File Application - Attachment A:</b> Resolution of Application signed by GCSD Board (quorum) during 9/27/2021 meeting.	X	
	X	<b>Statement of Justification - Attachment B:</b> Statement of Justification signed by GCSD Board (quorum) during 9/27/2021 meeting.	X	
	X	<b>Boundaries - Attachments C &amp; D:</b> 8.5"x11" Map (C) and Legal Description (D)	X	
	In Process	<b>Neighboring Properties</b>		
	Executed by D West	<b>Public Notice – Attachment E:</b> Public Notice	X	
		<b>Survey of Surrounding Property Owners - Attachment F:</b> Notice of Concurrence for Annexation submitted to Landlord for acceptance and approval.	X	
	X	<b>General Plan</b> No Attachment	X	
	X	<b>Public Services</b> No Attachment	X	
	X	<b>Population</b> No Attachment	X	
	TBD	<b>Property Tax Exchange</b> No Attachment	X	
	TBD	<b>Feasibility of Proposal – Attachment H</b> Memorandum of Understanding between GCSD and MCRC	X	
	X	<b>Environmental Compliance</b> No Attachment	X	
	Sign & Attach to Application	<b>Agreement to Pay (Form)</b> Check payable to Plumas Local Agency Formation Commission \$2,887.50 required (Vendor Claim-Plumas Co)	X	
	To Be Completed	<b>Attachment List</b>	X	

**NEW BUSINESS:**

None

**CLOSED SESSION:**

None

**BOARD SECRETARY REPORT:**

- Vendor Claims submitted for Board review and approval including:

<u>VENDOR NAME</u>	<u>Description</u>	<u>Invoice Date</u>	<u>\$ Amt</u>	<u>Motion/Approve</u>
H Johnson	MCRC Labor 9/30/2021	9/30/2021	\$1,260.00	x
H Johnson	MCRC Reimbursable Exp	10/05/2021	135.78	x
Plumas Sierra Telecom	Internet/Broadband	10/21/2021	\$109.00	x
J Scott	PSEC Reimbursement	8/31/2021	\$110.03	x

**NEXT MEETING DATE:** October 25, 2021, at 10:00 AM at the Mohawk Community Resource Center.

**ADJOURMENT:** Jim Reynolds adjourned the meeting at 11:00 a.m.