|  |  |  |
| --- | --- | --- |
| Board of Directors  Cheryl Brennan  John Grasso  James Reynolds  Richard Short | **Graeagle Community Services District**  P.O. Box 1414  Graeagle, CA 96103 | Administrative Secretary  Penny Rasmussen  Email:  [gcsd96103@yahoo.com](mailto:gcsd96103@yahoo.com)  Phone: 775-233-2729 |

**Minutes for Monthly Meeting**

**March 11, 2021**

1. Called to order at 10:11 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short are present. Also present: Administrative Secretary Penny Rasmussen. Absent: Cheryl Brennan.
3. Approval of the Minutes: Motion made to approve the minutes by John Grasso with a 2nd by Jim Reynolds the March 11, 2021 minutes. All in favor, motion carried.
4. Correspondence: E-mail received from Tom Balestri asking for clarification in paragraph 8 in the minutes of the district needing to borrow money and Mr. Balestri also asked questions on the cost of the bridge.

5. Project Reports:

a) Donated Parcel: No report.

b) Downtown Park Lighting: Project put on hold. No Report.

c) Foot Bridge Project: Dick Short went over a detailed footbridge update on projected costs based on lengths, material, locations, etc. Dick stated we could probably save money on the width of the bridge, maybe reduce embankment and to cut out the suspension that is for hanging pipe under it, which isn’t our cost. He stated we really can’t play with the length of the bridge but can get bids on numerous widths. He would like to get bids from local contractors like Joy Construction and Folchi, along with someone else and that everything should be American made. (Copy of his detailed report is attached.)

There was a discussion on the width of the bridge and who can actually use the bridge, i.e. people, golf carts, bikes, etc. Jim Reynolds stated the width should be based on what we can afford. Jim Reynolds and John Grasso both stated that we should get bids for 10 feet, 8 feet and 6 feet width from three different sources. There was also a discussion on asking for community input at a meeting on the width of the bridge and also on what they as a community would like to see accomplished within our budget.

A motion was made by Jim Reynolds and seconded by John Grasso to put out a community survey at the appropriate time and after bids had been received to ask the community to give input on the use of the bridge such as walking, biking, golf carts. The survey could be sent out by bulk mailing and posted at the post office. All were in favor and motion carried.

Dick Short informed the Board that he applied for a $100,000.00 loan through the California Special District Association’s loan program on their website but hasn’t heard anything back as of yet.

6. Discussion and Possible Action on Mohawk Community Resource Center Ongoing Activities:

Penny Rasmussen handed out a paper with all the current expenditures currently spent on the Mohawk Community Resource Center. It was also discussed that we needed to set a limit for how much petty cash the resource center could keep on hand and that a journal on that money needs to be set up. Dick stated that it was previously decided the limit for petty case was $200.00 and everything else should be turned over to GCSD for deposit into their account.

7. Secretary’s Report:

a) Budget: The monthly budget report will be reviewed at the next scheduled meeting.

b) Vendor Claims: Holly Johnson, 2-4-21 thru 3-4-21 phone bill (MCRC) $40.89; Holly Johnson,

Medify Air Purifier (MCRC) $247.59; Holly Johnson, IKONG Toner Cartridges, $75.11; Holly

Johnson, U.S. Postage Stamps (MCRC), $11.00; Holly Johnson, Labor 2-1-21 thru 2-28-21

(MCRC), $1080.00; Mark Cowan, Base, INSP BTX Computer (MCRC); $468.74; Mark

Cowan, Inspiron Decktop Computer (MCRC), $481.18; Mark Cowan, Two Full HD Computer

Monitors (MCRC), $171.58; Bastian Engineering, Invoice 1-01-21 & 1-27-21, $3243.75;

Plumas Sierra Telecommunications (Internet – MCRC); $119.00; Penny Rasmussen, Labor

2-23-21 to 3-11-21; $200.00. Motion made by John Grasso and seconded by Jim Reynolds

to approve vendor claims. All in favor. Motion Carried.

c) Administrative Issues: None to report.

8. New Business:

1. Directors Reports: Jim Reynolds informed the board that Dick Short and him had attended

two CalTrans Meetings on the walking trails from Highway 70 to Gold Lake turnoff.

9. Next meeting date: March 29, 2021 at 10:00 AM at the Mohawk Community Resource Center.

10. Adjournment: Motion to adjourn meeting at 11:50 a.m. by Johm Grasso and seconded by Jim

Reynolds...All in favor, motion carried.

**ACTION ITEMS:**

Dick Short: Provide board with LAFCO Form, Resolution and copy of Brian Hanson’s contract.

Penny Rasmussen: Check with CSDA about policies, sexual harassment and ethic’s training and attorney’s hourly fees.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Richard Short, Director**

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Penny Rasmussen, GCSD Administrative Secretary**