



**Graeagle Community Services District**  
**P.O. Box 1414**  
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## **Minutes for Monthly Meeting** **July 26, 2017**

1. Called to order at 4:31 PM by Director Tom Balestri.
2. Board Members – Tom Balestri, Annie Fischer, and Bill Keese present. Candy Caskie and Cheryl Brennan absent. Also present: Administrative Secretary Kathleen Graham.
3. Minutes Approval: Motion made by Annie Fischer to approve June 21, 2017 minutes with 2<sup>nd</sup> by Candy Caskie. All in favor.
4. Public Comment: None
5. Review, Discussion and Possible Action on LAFCO Municipal Service Review (MSR) and Recommendations Made for GCS D: Bill Keese completed initial review of draft MSR and brought suggested recommendations for corrections and additional information. Board concurred with recommendations. Bill will draft an accompanying letter to be sent to LAFCO.
6. Discussion and Possible Action Establishing 5-Year GCS D Strategic Plan – Board began to brainstorm and prioritize potential future projects. Will make contact with Graeagle Land & Water to determine if they would be available to attend a future meeting to learn feedback they have received from the public to assist with prioritization. Board members need to come prepared to discuss this agenda item further at the upcoming August meeting.
7. Old Business – Bill Keese confirmed with Tammie Quigley the grant program timeline for applying for matching bridge project grant funding will be this fall. He will continue to pursue and report back to Board on next steps.
8. New Business:
  - A. Directors Report: Re 2010-2017 Audit - Kathleen Graham requested bids with three auditing firms for required period. At this time GCS D has received two bids and is waiting for one additional firm to submit. Bill Keese made a motion to authorize Administrative Secretary to finalize contract to conduct 2010-2017 audit with lowest bid, not to exceed \$12,000 with 2<sup>nd</sup> by Annie Fischer. All in favor.
  - B. Secretary's Report
    1. Meeting schedule reviewed for 2017 and suggested changes made.
    2. Reviewed 2016-2017 and 2017-2018 budget documents.

3. Vendor claims: Kathleen Graham labor \$250.00 and mileage and supplies \$121.88.  
Motion to approve vendor claims made by Candy Caskie with 2<sup>nd</sup> by Bill Keese. All in favor.
- C. Next meeting scheduled to be held Wednesday, July 26, 2017 at 4:30 p.m.
9. Annie Fischer motioned to adjourn meeting at 5:36 PM with 2<sup>nd</sup> by Bill Keese. All in favor.

ATTEST: \_\_\_\_\_  
**Tom Balestri, GCSD Chair**

ATTEST: \_\_\_\_\_  
**Kathleen Graham, GCSD Administrative Secretary**