



Graeagle Community Services District
P.O. Box 1414
Graeagle, CA 96103

Email: gcsd96103@yahoo.com Telephone (925-895-1199)



Minutes for Monthly Meeting

May 26, 2020

1. Called to order at 1:03 PM by Director Dick Short.
2. Roll Call of Board Members – Jane Roix, Sally Rose and Dick Short present. Absent: Cheryl Brennan and David Nelson. Also present: Administrative Secretary Kathleen Graham.
3. Minutes Approval: Motion made by Jane Roix with a 2nd by Sally Rose to approval the February 25, 2020 and April 10, 2020 minutes. All board members in favor.
4. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan: Dick provided a format for documenting progress on plan activities, which is to be shared with board members for future use.
 - a) Donated Parcel – Dick reviewed proposed 6 acre park plan with Graeagle Land & Water (GLW). Some suggestions made included keeping a barrier of trees on parcel bordering homes, increase parking availability, walking path, potentially building of CSD office to also include meeting, storage and restroom area. GLW will be conducting tree removal prior to transferring land to GCSD. Development of park setting will be done over several phases. Dick will pursue contact with local attorney to determine necessary documentation requirements to transfer land from GLW to GCSD.
 - b) Downtown Lighting – Identified rustic light fixtures. A vendor has been identified for trenching electrical lines, however, electrical connections and who is responsible to oversee need to be further defined. Dick Short
 - c) Tennis/Pickleball Court Maintenance or Repair – To be discussed further with board.
 - d) Foot Bridge – David Nelson continuing to work with Plumas County. Dick Short looking into additional vendor options and potential design change.
5. New Business:
 - a) Directors Reports: None at this time.
 - b) Correspondence: Request from California State Comptroller's to complete Compensation Report – has now been completed and submitted.
 - c) Secretary's Report
 1. Reviewed current financials.

2. Vendor Claims: Plumas-Sierra REC \$1,300.00, Streamline \$300.00, Kathleen Graham Mileage and Supplies \$84.36, Labor \$525.09. Motion to approve vendor claims made by Jane Roix with 2nd by David Nelson. All in Favor.
3. Next meeting date: Tuesday, June 23, 2020 at 2:00 PM.

Motion to adjourn meeting at 2:03 PM by Jane Roix with 2nd by Sally Rose. All in favor.

ACTION ITEMS:

- Dick Short - Continue follow up on 6-acre parcel to be donated to GCS by GLW
- Dick Short - Name and contact information for attorney who is to assist with land transfer
- Dick Short - Proposed updated letterhead provided electronically
- Dick Short - Pursue repair of cracks in the pickleball courts
- David Nelson - Update County proposal to include estimated costs
- Kathleen Graham - Contact our insurance broker and determine approximate cost to insure land

ATTEST: _____
Richard Short, Director

ATTEST: _____
Kathleen Graham, GCSD Administrative Secretary