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| Board of Directors  Cheryl Brennan  John Grasso  Steve Hagen  James Reynolds  Richard Short | **Graeagle Community Services District**  P.O. Box 1414  Graeagle, CA 96103 | Administrative Secretary  Penny Rasmussen  Email:  [gcsd96103@yahoo.com](mailto:gcsd96103@yahoo.com)  Phone: 775-233-2729 |

**Minutes for Monthly Meeting**

**June 21, 2021**

1. Called to order at 9:59 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short, Steve Hagen, Cheryl Brennan are present. Also present: Administrative Secretary Penny Rasmussen.
3. Dick Short handed out resume of Jane Scott, candidate for the Executive Secretary and introduced Jane to the Board.
4. Closed Session: Discuss took place on hiring Jane Scott as the new Administrative Secretary. Motion was made by Jim Reynolds and seconded by John Grasso. All in favor, motion carried.
5. Approval of the Minutes: Motion made to approve the minutes by Jim Reynolds with a 2nd by John Grasso the June 7, 2021 minutes with corrections. All in favor, motion carried.
6. Correspondence: N/A.
7. Project Reports:

a) Donated Parcel: John Grasso informed the board that he hasn’t heard back from the woman in the County Assessor’s Office but since it has been two weeks, he will make contact with her again.

b) Downtown Park Lighting: N/A

c) Foot Bridge Project: Dick informed the board he received a report back from the Core of Engineers on the environmental study and that we are out of zone of their study for bugs, etc. Dick stated we are moving forward still and that we are waiting on a supplemental report from Dan Bastian to move forward.

Per the board’s request at the last meeting, Dick talked with Dan Bastian about attending one of our meetings and Dick informed the board that Dan is willing to attend. The board discussed whether it was worth paying him to attend at this time. Dick informed the board that he does keep in constant contact with Dan and will keep the board updated.

1. Discussion and Possible Action on Mohawk Community Resource Center Ongoing Activities.

Dick Short informed the board on who Jan Tew is and he would like to discuss hiring her as a Fundraiser to take the burden off the MCRC’s Advisory Board. Dick Short and Jim Reynolds met with Jan Tew and came up with a format. Dick advised that Jan doesn’t want an hourly fee so Dick suggested $500.00 a month as a retainer. The board discussed their concerns on not paying her hourly.

Cheryl Brennan asked before their discussion on hiring Jan, she wanted some updates. Cheryl asked where they were on obtaining a non-profit status for the MCRC? Dick stated he applied for them to be incorporated and they have now been incorporated and can hold functions like dinners, just not fundraisers. He said it could take at least 6 months from the non-profit status.

Cheryl Brennan asked where he was at on the LAFCO paperwork. Dick stated we are going forward with annexation and that he is still working on the paperwork and that he still needed to talk with the neighbors. Dick stated it was ok to work them into our financials,

Jim Reynolds went through a list that Jan Tew had provided Dick and him on suggestions to bring in people to the center. Jim passed the list around for the board to look over.

A motion was made by John Grasso and seconded by Jim Reynolds to hire Jan Tew as a consultant at $20.00 per hours not to exceed a maximum of $500.00 per month with a start date of July 1, 2021. All in favor, motion carried.

7. Secretary’s Report:

a) Budget – N/A

b) Vendor Claims: Penny Rasmussen Labor 6-7-21 to 6-21-21 $100.00. Plumas-Sierra Telecommunications (Internet MCRC) $99.00. Bastian Engineering $761.25. Motion made by John Grasso and seconded by Jim Reynolds to accept vendor claims. All in favor, motion carried.

c) Administrative Issues: N/A.

8. New Business: Nothing to report.

9. Next meeting date: July 12, 2021 at 10:00 AM at the Mohawk Community Resource Center.

10. Adjournment: Dick Short adjourned the meeting at 11:07 a.m.

**ACTION ITEMS:**

Dick Short to provide LAFCO paperwork to the Board.

Dick Short to provide non-profit incorporation paperwork to the Board.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Richard Short, Director**

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Penny Rasmussen, GCSD Administrative Secretary**