

Board of Directors
Cheryl Brennan
John Grasso
Steve Hagen
James Reynolds
Richard Short

Graeagle Community Services District

P.O. Box 1414
Graeagle, CA 96103

Administrative Secretary
Jane Scott
Email:
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Phone: 916-825-9726

**Minutes for Monthly Meeting
July 26, 2021**

Called to order at 9:59 AM by Dick Short.

ROLL CALL by Jane Scott

BOARD MEMBER NAME	Present	Absent
Richard Short	x	
Cheryl Brennan	x	
Jim Reynolds	x	
John Grasso	x	
Steven Hagen	x	
Jane Scott, Board Secretary	x	

APPROVAL OF MINUTES: Motion made to approve the June 21, 2021 minutes without corrections by Richard Short with secondary motion approval by John Grasso and Cheryl Brennan. All in favor, motion carried.

CORRESPONDENCE by Jane Scott:

Plumas County Clerk-Recorder-Election's letter dated 7/1/2021 advising that the Uniform District Election ("UDEL") is scheduled for 11/2/21. The letter included UDEL candidate filing documents. This information will be kept available for those interested in filing for candidacy with County Clerk.

PROJECT REPORTS:

Donated Parcel – John Grasso: Despite several phone calls and a request for a call back, no return calls from Amy at the County Assessor's Office regarding the tax basis.

Foot Bridge Project – Richard Short: Pending approval of environmental scope by the County.

Downtown Park Lighting – Jim Reynolds: No update.

MOHAWK RESOURCE CENTER UPDATE - Cheryl Brennan: Cheryl reviewed meeting highlights from her meeting with the Mohawk Resource Center.

NEW BUSINESS:

Graeagle Land & Water has requested a contribution from GSCD to repair the cracks in the pickleball/tennis courts. Total costs for repairs are \$6,000. Richard Short will review his files regarding repair responsibility and re-address the contribution issue at the next Board meeting.

CLOSED SESSION:

BOARD SECRETARY REPORT:

- Draft Budget Package for 2021/22 FY submitted for Board review and comments including:
 - GCSD 2021-22 FY Budget including 2018-19, 2019-20 and 2020-21 Actual Results
 - GCSD 2021-FY Budget Worksheet (additional report format requested by Co.)
 - Resolution Number 2021-22 - Establishing Appropriations Limit for GCSD
 - Resolution Number 2021-002 - Adoption of 2021-22 Budget for GCSD
 - Money Held Outside of the County Treasury Letter
- Fiscal Year End 2020/21 Financial Report (included in Budget outline above).
- Vendor Claims submitted for Board review and approval including:

VENDOR NAME	Description	Invoice Date	\$ Amt	Motion/Approve
Holly Johnson Exp Reimb.	Nextiva Phone Svc	7/4/2021	\$40.89	x
Holly Johnson	Labor 6/1-6/30/21	6/30/21	\$864.00	x
Plumas-Sierra Broadband	Internet	7/21/2021	\$109.00	x
Plumas-Sierra Electric	Street Lights	6/30/2021	\$41.15	x
Kathleen Graham	Labor as of 7/12/2021	7/12/2021	\$270.00	x

- Website and Email Passwords changed due to staffing changes.
- Jane Scott completed an internal Vendor Claim Audit for FY 2020/21.
- Cloud file storage created via iDrive as a replacement for the external hard drive. Provided storage does not exceed 5GB, there are no monthly costs.
- Purchase of Scanner Machine for an estimated costs of \$400+ with a motion to approve by Richard Short followed by secondary motions of approval by John Grasso and Cheryl Brennan. All in favor motion carried forward.

NEXT MEETING DATE: August 9, 2021 at 10:00 AM at the Mohawk Community Resource Center.

ADJOURNMENT: Dick Short adjourned the meeting at 11:45 a.m.