

Board of Directors
Cheryl Brennan
John Grasso
Steve Hagen
James Reynolds
Richard Short

Graeagle Community Services District

P.O. Box 1414
Graeagle, CA 96103

Administrative Secretary
Jane Scott
Email:
gcsd96103@yahoo.com
Phone: 916-825-9726

Minutes for Monthly Meeting October 25, 2021

Called to order at 10:00 AM by Richard Short.

ROLL CALL by Jim Reynolds

BOARD MEMBER NAME	Present	Absent
Richard Short	x	
Cheryl Brennan		x
Jim Reynolds	x	
John Grasso	x	
Steven Hagen	x	
Jane Scott, Bd Secretary		x
GUESTS:		
Diane Bowman	x	
Chris Ruede	x	
Judy Lullo	x	

APPROVAL OF MINUTES: Motion made to approve the October 11, 2021 Minutes without corrections by Jim Reynolds with secondary motion approval by John Grasso_. All in favor, motion carried.

CORRESPONDENCE by Jane Scott: None

PROJECT REPORTS:

Donated Parcel (Neighborhood Park) – John Grasso: No Update. John Grasso suggested Board consider including fitness equipment for seniors.

Downtown Park Lighting – Jim Reynolds: No update.

Foot Bridge Project – Richard Short: Environmental Report underway by D Bastian. Chris Ruede requested flow chart for Bridge project.

MOHAWK RESOURCE CENTER UPDATE – Richard Short: Richard Short presented proposed Corporate Bylaws for Board Approval. Motion to approve will be considered at next Board Meeting.

Judy Lullo with MCRC Board discussed fundraising efforts/events on the horizon. Holly work hours are Tuesday through Thursday.

Also discussed timesheet requirements and timesheet template for MCRC staff use that will be approved and signed by a MCRC Board Member. Motion made to approve timesheet template without corrections by John Grasso with secondary motion approval by Steve Hagen. All in favor, motion carried.

The table that follows illustrates remaining action items and status to achieving sponsorship of MCRC:

STEPS REQUIRED TO ACHIEVE SPONSORSHIP OF MCRC				
Issue	Done	Action Required	CCSD	MCRC
Bylaws	Pending GCSB Board Approval	Convert existing Bylaws to Corporate format. Richard Short editing existing Bylaws for MCRC. Final Draft Bylaws presented to GCSB Board on 10/25/2021	X	
Memorandum of Understanding (MOU)	Fully Executed X	MOU modified for Corporate format, approved by MCRC & signed by GCSB Board (quorum). Pending signature by MCRC Board (Cheryl B to facilitate).	X	X
Purchasing/Donation Policy	X	Addressed in MOU document.	X	X
Incorporation	X	Modified per discussions with MCRC	X	
EIN Number	X	Received	X	
Non-Profit Certification	Awaiting Approvals	Paperwork Submitted, pending governmental approvals. One-to-six-month(s) processing period.	X	
LAFCO Application:				
	X	Authority to File Application - Attachment A: Resolution of Application signed by GCSB Board (quorum) during 9/27/2021 meeting.	X	
	X	Statement of Justification - Attachment B: Statement of Justification signed by GCSB Board (quorum) during 9/27/2021 meeting.	X	
	X	Boundaries - Attachments C & D: 8.5"x11" Map (C) and Legal Description (D)	X	
	In Process Executed by D West	Neighboring Properties Public Notice – Attachment E: Public Notice Survey of Surrounding Property Owners - Attachment F: Notice of Concurrence for Annexation submitted to Landlord for acceptance and approval.	X X	
	X	General Plan No Attachment	X	
	X	Public Services No Attachment	X	
	X	Population No Attachment	X	
	TBD	Property Tax Exchange No Attachment	X	
	TBD	Feasibility of Proposal – Attachment H Memorandum of Understanding between GCSB and MCRC	X	
	X	Environmental Compliance No Attachment	X	
	Sign & Attach to Application	Agreement to Pay (Form) Check payable to Plumas Local Agency Formation Commission \$2,887.50 required (Vendor Claim-Plumas Co)	X	
	To Be Completed	Attachment List	X	

NEW BUSINESS:

Plumas County updated “Authorized Signatures” executed by all present Board Members. J Scott will obtain Cheryl Brennan signature before submitting to Plumas County.

CLOSED SESSION:

None

BOARD SECRETARY REPORT:

- Vendor Claims submitted for Board review and approval including:

<u>VENDOR NAME</u>	<u>Description</u>	<u>Invoice Date</u>	<u>\$ Amt</u>	<u>Motion/Approve</u>
--------------------	--------------------	---------------------	---------------	-----------------------

NEXT MEETING DATE: _____, 2021, at 10:00 AM at the Mohawk Community Resource Center.

ADJOURMENT: Richard Short adjourned the meeting at 11:22 a.m.