



**Graeagle Community Services District**  
**P.O. Box 1414**  
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## **Minutes for Monthly Meeting**

### **January 28, 2020**

1. Called to order at 2:00 PM by Director Dick Short.
2. Roll Call of Board Members – Cheryl Brennan, David Nelson, Jane Roix, Sally Rose and Dick Short present. Also present: Administrative Secretary Kathleen Graham.
3. Minutes Approval: Motion made by David Nelson to approve December 4, 2019 minutes with 2<sup>nd</sup> by Cheryl Brennan. All board members in favor.
4. Public Comment: None at this time.
5. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan: In support of Strategic Plan, Dick proposed and will take the lead to keep a month to month tracking of progress on strategic plan progress. Board agreed.
6. Discussion and Possible Action on Donated Parcel – Evaluation of Land Use and Zoning: Graeagle Land & Water (GLW) is willing to deed 5+ acre parcel to Graeagle Community Service District (GCSGD) requires more detailed information on the parcel before moving forward. Jack Bridge submitted a proposal to complete an outline of next steps along with a preliminary site plan rendering. Dick made a motion to accept Jack Bridge's bid not to exceed \$4,000.00 with a 2<sup>nd</sup> by Jane Roix once parcel's zoning is confirmed to be park land. All in favor. David did raise concern that board may need to determine project priorities on bridge, park and/or downtown lighting projects viability based on GCSGD financial funds. Sally will contact Plumas County to determine 5+ acre parcel zoning and report back to board.
7. Discussion and Possible Action on Downtown Graeagle Lighting in Support of Strategic Plan: Dick Short met with Graeagle Land & Water (GLW) and discussed park lighting. He has met with a vendor who will be providing lighting recommendations/options and schematic, that will be shared with GLW.
8. Discussion and Possible Action on Tennis/Pickleball Court Maintenance: David advised since last work done in 2018 to resurface the tennis/pickleball courts, cracks are now reappearing. David learned that Color Crafters of Incline Village is no longer in business. Administrative Secretary will determine if there are other options for court repair and report back to Board.

9. Old Business: Bridge Project Update – David spoke with Plumas County Public Works Department contact and was advised that a bridge project proposal would be provided the week of February 3. Board discussed additional options, such as width and length, which could reduce the overall cost to bridge. David will share with board once received.
10. New Business:
- a. Directors Reports: None at this time.
  - b. Correspondence: None at this time.
  - c. Secretary’s Report
    - 1. Reviewed 2020 meeting schedule and discussed moving meetings from 4<sup>th</sup> Wednesday to 4<sup>th</sup> Tuesday of the month to accommodate board member schedules.
    - 2. Review current financial and provided copies of final 2017-2018 and 2018-2019 audits.
    - 3. Vendor Claims: Boden, Klein & Sneesby (Auditing Firm) \$4,500.00, California Special Districts Association 2020 Dues \$186.00, Flanigan-Leavitt Insurance Agency, Inc. \$1,700.00, Kathleen Graham labor \$270.00, mileage and supplies \$73.36. Motion to approve vendor claims made by David Nelson with 2<sup>nd</sup> by Jane Roix. All in Favor.
    - 4. Next meeting date: Meeting date/time - To Be Determined.
11. Oath of Office – Cheryl Brennan, Director took the oath of office for board membership.
12. Sally Rose motioned to adjourn meeting at 3:17 PM with 2<sup>nd</sup> by David Nelson. All in favor.

ATTEST: \_\_\_\_\_  
**Richard Short, Director**

ATTEST: \_\_\_\_\_  
**Kathleen Graham, GCSD Administrative Secretary**