

Board of Directors
Cheryl Brennan
John Grasso
Steve Hagen
James Reynolds
Richard Short

Graeagle Community Services District
P.O. Box 1414
Graeagle, CA 96103

Administrative Secretary
Jane Scott
Email:
gcsd96103@yahoo.com
Phone: 916-825-9726

Minutes for Monthly Meeting August 30, 2021

Called to order at 10:20 AM by Richard Short.

ROLL CALL by Jane Scott

BOARD MEMBER NAME	Present	Absent
Richard Short	x	
Cheryl Brennan	x	
Jim Reynolds	x	
John Grasso	x	
Steven Hagen	x	
Jane Scott, Board Secretary	x	
GUESTS:		
Chris Ruedy	x	

APPROVAL OF MINUTES: Motion made to approve the August 9, 2021 minutes without corrections by Richard Short with secondary motion approval by John Grasso and Jim Reynolds. All in favor, motion carried.

CORRESPONDENCE by Jane Scott: None.

PROJECT REPORTS:

Donated Parcel – John Grasso: No change from prior meeting on 8/09/2021.

Foot Bridge Project – Richard Short: Sycamore Environmental Consultants Proposal dated 7.2.2021 has been forwarded to Daniel Bastian. Next steps: a) Core of Engineers approval of revised abutment location b) public meeting. These steps can be attended to over the coming months with a projected start date, if all governmental approvals are received, in Spring 2022.

Downtown Park Lighting – Jim Reynolds: No update.

MOHAWK RESOURCE CENTER UPDATE – Richard Short: See attached Memo dated 8.20.2021 titled MCRC Update (Richard Short's meeting with Judy Lullo and Marc Cowen. Status of MCRC Incorporated progress towards finalizing the agreement between CSD and MCRC is as follows:

STEPS REQUIRED TO ACHIEVE SPONSORSHIP OF MCRC
--

Issue	Done	Action Required	CCSD	MCRC
By Laws	X	Convert existing By Laws to Corporate By Laws	X	X
Memorandum of Understanding	X	Correct typos	X	
Purchasing Policy		Discuss and confirm understanding	X	X
LAFCo Application		In progress (80%); finish form and submit	X	
GCSD Annex Resolution	X	Discuss and confirm understanding	X	X
Donation Policy		Discuss and confirm understanding	X	X
Incorporation	X	Modify per recent discussions with MCRC		
EIN Number	X		X	
Non-Profit Certification		Paperwork Process; pending governmental approvals. 1-6 Mos process period.	X	

MCRC OPERATIONAL / BOARD RESTRUCTURE ACTION ITEMS	
<ul style="list-style-type: none"> ▪ The newly formed MCRC Corporate Board (“MCRC Board”) must have a minimum of three (3) members; five (5) recommended. MCRC Board to include both members and non-members of MCRC and GCSD. <i>The MCRC Board structure has been adopted by GCSD. See Motion to approve below.</i> 	
<ul style="list-style-type: none"> ▪ MCRC Board Members must be legal residents of California and the greater Mohawk Valley including Graeagle, Clio, Blairsden, Cromberg and Portola. <i>The MCRC Board structure has been adopted by GCSD.</i> 	
<ul style="list-style-type: none"> ▪ The non-MCRC Board member volunteer nomenclature to be determined. 	
<ul style="list-style-type: none"> ▪ The MCRC Board will propose an annual budget with shall include estimated event expenses be paid by the ticket revenue collected plus donations. DCSD will underwrite the activities. <i>The MCRC Board structure has been adopted by GCSD.</i> 	
<ul style="list-style-type: none"> ▪ All MCRC revenue will be deposited with Plumas County per Plumas County policies and procedures. A Petty Cash reserve of \$200 will be kept in the office for miscellaneous expenses and reconciled monthly. <i>The MCRC Board structure has been adopted by GCSD.</i> 	
<ul style="list-style-type: none"> ▪ The County Supervisor will be invited to use the Mohawk Resource Center. <i>The MCRC Board structure has been adopted by GCSD.</i> 	
<ul style="list-style-type: none"> ▪ A calendar of events shall be posted at the entrance to the Mohawk Resource Center. 	
<ul style="list-style-type: none"> ▪ MCRC will propose a plan for increasing the community awareness of the organization. <i>The MCRC Board structure has been adopted by GCSD.</i> 	

Motion made to approve the appointment of Marc Cowen and Judy Lullo to MCRC Board by Richard Short with secondary motion approval by John Grasso and Cheryl Brennan. All in favor motion carried.

Motion made by Richard Short to nominate himself as the GCSD Board Member to serve on the newly formed MCRC Board of Directors with secondary motion approval by John Grasso and Cheryl Brennan. All in favor motion carried.

Email message dated 8.27.2021 from Penny Rasmussen to current MCRC board recognized and read. Questions will be addressed at newly formed MCRC Board meeting on a future date to be determined.

Richard Short apprised guest, Chris Ruedy, of history and LAFCo approval requirements to annex Mohawk Resource Center facilities and include in the GCSD.

NEW BUSINESS:

Discussed re-election Board Members Richard Short, John Grasso and Jim Reynolds as well as new candidates Chris Ruedy and Diane Bowman that will appear on November 2nd Ballot for Plumas County officials.

CLOSED SESSION:

BOARD SECRETARY REPORT:

- Vendor Claims submitted for Board review and approval including:

VENDOR NAME	Description	Invoice Date	\$ Amt	Motion/Approve
J Scott	Labor as of 8/30/2021	8/30/2021	\$27.87	X
J Scott	Reimb. Office Expense	8/09/2021	\$735.00	X
D Bastian	FY 2020-21 Invoices	Various	\$1,740.00	X
D Bastian	FY 2021-22 Invoice	8.2.2021	\$253.70	X

- Discussed Filing protocol on a going forward basis.

NEXT MEETING DATE: September 14, 2021 at 10:00 AM at the Mohawk Community Resource Center.

ADJOURNMENT: Dick Short adjourned the meeting at 11:25 a.m.