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| Board of Directors  Cheryl Brennan  John Grasso  James Reynolds  Richard Short | **Graeagle Community Services District**  P.O. Box 1414  Graeagle, CA 96103 | Administrative Secretary  Penny Rasmussen  Email:  [gcsd96103@yahoo.com](mailto:gcsd96103@yahoo.com)  Phone: 775-233-2729 |

**Minutes for Monthly Meeting**

**­­January 18, 2021**

1. Called to order at 10:10 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short and Cheryl Brennan are present. Also present: Administrative Secretary Penny Rasmussen.

Dick asked that the agenda outline be changed to move number 3 “*The Board reserves the right to address items in a different order than the sequence on the Agenda*” to the bottom of the agenda in the fine print and replace it with correspondence.

Resignation: An email was received from Jane Roix resigning immediately from the board based on personal reasons. A motion was made by John Grasso and seconded by Jim Reynolds to accept Jane Roix’s resignation. Motion carried.

1. Approval of the Minutes: Correction made to add the words “*the deck of*” to section 5 Foot Bridge so the second sentence reads “*He stated that the deck of our bridge would probably be made out of wood and not metal*.” Motion made to approve the minutes with the above stated correction by Jim Reynolds with a 2nd by Cheryl Brennan the January 04, 2021 minutes. All in favor, motion carried.

a) Donated Parcel: Dormant and waiting on Graeagle Land and Water to clear trees.

b) Downtown Park Lighting: Nothing new has been done on it but we are close to going out to bid. Dick asked that we hold off on going out to bid pending the cost of the foot bridge project. Dick also stated he would like to go out to bid on the park lights. He stated we have a “Buy American ” clause that would be included in the bid process. John Grasso asked if we could get the same look that we previously agreed upon by going out to bid. Dick stated that we could. Jim Reynolds is going to do some research on lights that are installed in Sparks that look almost exactly to the lights Graeagle Land and Water are interested in and will report back to the board. A motion was made by John Grasso and seconded by Cheryl Brennan to delay the park lighting project until we get the bids on the foot bridge project. Motion carried.

Jim Reynolds brought up that Cal Trans might need more land on the street widening. Dick informed the board that the electrical pole at the park is the busiest electrical location and would cost about $100,000.00 to move. He also reiterated that CalTrans does not own the right of way on each side of the road. Dick went over where electrical goes and that we would want to make sure we avoid conflict with the bridge project. Dick stated CalTrans has been working on a program called Active Transportation Program – Complete Streets and they have currently completed the project in Greenville. Dick stated that since Graeagle is a private town we have more say. There is going to be a walking path and a bike path on both sides of the street from Highway 70 all the way through town. We are also going to move the walking bridge down the creek further to get us out of the sphere of CalTrans. John brought up a letter we received on the bidding process and wanted to make sure we follow the proper procedures and that we pay prevailing wage and do we need to go through the County for bidding? Dick stated he didn’t know about the County but did state that Dan Bastian knows the process and will help us.

c) Foot Bridge Project: Dick handed out a memo he typed up regarding a meeting he and Jim Reynolds had with Dan Bastian on the foot bridge. An ariel survey was just completed and a discussion took place on where to place the bridge based on the slope of the enbankments, wheelchair access, and where it fits the recreation design of the pond. We now need Fish & Game to approve the location of the bridge and to work with the California Environmental Quality Act (CEQA) to adjust our plans to mitigate per CEQA requirements. Dick also handed out a timeline on work to be done and stated in the ideal world he would love to see the design drawn up by the end of January. John asked if GL&W doesn’t agree with our design and location, does it stop? He wants to make sure we get a written ok from GL&W on the location before we move forward with the design so we don’t have to keep going back and having survey and designs redone costing us more money. Dick stated that the width of the bridge would not be wide enough for a car. Dick further stated he will talk with GL&W on the location of the bridge before we go any further. Jim Reynolds asked Dick that the two of them meet with GL&W either this week or next so there are no delays.

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1. Discussion and Possible Action on Mohawk Community Resource Center Ongoing Activities:

Dick still needs to get the LAFCO paperwork filled out but wants to meet with Jeff Engel on what to expect from LAFCO. Dick also promised to get the board a copy of the paperwork. John Grasso brought up the cost of our last attorney bill and what benefit did we get for it. He stated it was just a review of the same paperwork we already had paid for. Dick stated when Jane had brought up the original document and how it said it was unlawful for us to take over the resource center out of our district, Dick told the Board he would go back to the attorney for clarification. John stated that we hadn’t even gone through the County first on what needed to be done and that he felt we could have saved a lot of money by doing so. He stated if we have to spend money, fine, but we should be going through the County first and he asked why the application wasn’t done sooner to LAFCO. He was upset that we have spent almost $40,000.00 on this and still have nothing to show for it. Dick stated we shouldn’t have to spend any more money on the attorney.

5. New Business:

1. Directors Reports: No Reports.
2. Secretary’s Report:
3. Budget Review Financials were gone over.
4. Vendor Claims: Penny Rasmussen labor $287.50; Kathleen Graham labor $120.00; Plumas-Sierra Telecommunications (MCRC) broadband/internet $10.00; Flanigan-Leavitt Insurance Yearly Board Policy $1850.00; Flanigan-Leavitt Insurance, Worker’s Comp Yearly Policy $385.89; Somach Simmons & Dunn Attorney Bill $11,590.00. Motion made by Jim Reynolds and seconded by John Grasso to accept and pay vendor claims. Motion carried.
5. Next meeting date: February 1, 2021 at 10:00 AM at the Mohawk Community Resource Center.

6 Motion to adjourn meeting at 11:43 AM by John Grasso with 2nd by Jim Reynolds. All in favor. Motion carried.

**ACTION ITEMS:**

Dick Short: Provide board with LAFCO Form and copy of Brian Hanson’s contract.

Jim Reynolds: Check out the lights installed in Sparks and talk with City of Sparks on vendor used and possible cost.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Richard Short, Director**

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Penny Rasmussen, GCSD Administrative Secretary**