



**Graeagle Community Services District**  
**P.O. Box 1414**  
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## **Minutes for Monthly Meeting** **February 25, 2020**

1. Called to order at 11:34 AM by Director Dick Short.
2. Roll Call of Board Members – Cheryl Brennan, David Nelson, Jane Roix, and Dick Short present. Absent: Sally Rose. Also present: Lloyd Buckner and Administrative Secretary Kathleen Graham.
3. Minutes Approval: Motion made by David Nelson to approve January 28, 2020 minutes with 2<sup>nd</sup> by Jane Roix. All board members in favor.
4. Public Comment: Lloyd Buckner shared concerns of overall Graeagle fire safety in regards to vegetation, debris, combustible materials and tree trimming. Board members shared Graeagle Community Service District (GCSD) had partnered with Firewise/Fire Safety Council (Chuck Bowman) to oversee a Graeagle perimeter fire risk assessment that would result in recommendations to minimize wild fire risk. Shared Firewise contact name with Lloyd and suggested he also contact Graeagle Land & Water (GLW).
5. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan: Dick shared a suggested month to month tracking system document where Board would document progress on strategic plan activities.
6. Discussion and Possible Action on Donated Parcel – Evaluation of Land Use and Zoning: Sally contacted county contact and was able to determine the zoning allowed uses consistent with a park setting. The preliminary site plan rendering by Jack Bridge focusing on specific areas of acreage. Dick spoke with Jack concerning possible uses. The creek is not included in park designated land.
7. Discussion and Possible Action on Downtown Graeagle Lighting in Support of Strategic Plan: Dick provided Board with photos of proposed Phase I park lighting. Plan includes 14 light standards (with 1 to 2 lights each). Materials come in at approximately \$74,000, which does not include electrical work and installation. Downtown lighting design will be designed during Phase II. The benefits of pursuing downtown lighting for the community is safety aspects, merchant stimulation, overall enjoyment-use.
8. Discussion and Possible Action on Tennis/Pickleball Court Maintenance: David met with Color Crafters of Incline Village to walk pickleball courts to determine needed repairs to resolve approximately 100 linear ft of cracking along with one court restriping. During discussion, vendor

confirmed they had resurfaced only the tennis courts in 2018. Charge is \$25 per linear foot for crack repair and \$350 per court for restriping. David will pursue formal bid and requested that he and Dick set up a time to discuss next steps with GLW.

9. Old Business: Bridge Project Update – Board received a bridge project proposal from Plumas County Public Works Department. After reviewing David suggested next step should be to formally meet with county contact and determine what they believe bridge construction and installation would cost based on their recent experience with two bridge projects within the county. Discussion among Board members on cost being reduced if bridge moved further downstream to reduce length along with reduction in width. Both of these suggestions would result in lower costs.

10. New Business:

- a. Directors Reports: Dick suggested GCSD may need to update logo for use on letters and memos. Also need to have a more formal contract to be used for future transactions. He will put together a suggested format and share at next meeting.
- b. Correspondence: None at this time.
- c. Secretary's Report
  1. Reviewed 2020 meeting schedule. Our next meeting is on 4<sup>th</sup> Tuesday with the Board requesting a 1 PM meeting time. Would like to Secretary to determine if 2<sup>nd</sup> or 3<sup>rd</sup> Tuesday of the month available for future meetings.
  2. Review current financial.
  3. Vendor Claims: Kathleen Graham labor \$345.00, mileage, supplies and Name Cheap (website domain renewal reimbursement) \$32.52. Motion to approve vendor claims made by David Nelson with 2<sup>nd</sup> by Cheryl Brennan. All in Favor.
  4. Next meeting date: To Be Determined.

11. Cheryl Brennan motioned to adjourn meeting at 12:56 PM with 2<sup>nd</sup> by Jane Roix. All in favor.

ATTEST: \_\_\_\_\_  
**Richard Short, Director**

ATTEST: \_\_\_\_\_  
**Kathleen Graham, GCSD Administrative Secretary**