

Board of Directors
Cheryl Brennan
David Nelson
Jane Roix
Sally Rose
Richard Short

Graeagle Community Services District
P.O. Box 1414
Graeagle, CA 96103

Administrative Secretary
Kathleen Graham
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Minutes for Monthly Meeting July 13, 2020

1. Called to order at 11:13 PM by Director Dick Short.
2. Roll Call of Board Members – Cheryl Brennan, David Nelson, Jane Roix, Sally Rose and Dick Short present. Also present: Administrative Secretary Kathleen Graham.
3. Minutes Approval: Motion made by Jane Roix with a 2nd by Cheryl Brennan to approval the June 29, 2020 minutes. All Board members in favor.
4. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan:
 - a) Donated Parcel – Dick advised that Jack Bridge provided an estimate to further define park design, development and cost estimates. Board members shared their thoughts on next steps. Jane made a motion to have Jack Bridge Associates do a follow up study to further define park and cost estimates not to exceed \$4,700 with a 2nd by Sally Rose to vote on this next step. Majority approving the proposal. Dick will request a land transfer documentation estimate from Michael Vergara with Somach Simmons & Dunn. Based on Kathleen’s discussion with insurance company, cost of adding parcel to current policy would have no increase to minimal increase in current annual renewal based on raw land. Overall Board discussion on projects, David will take the lead on donated parcel/park project.
 - b) Downtown Lighting – Dick met with vendor and together they determined the need for 15 lights. At this time lighting estimate is \$85,000 to include concrete base, electrical installation and light fixtures, but may be subject to change as process for installation is further defined. Electrical panel near park would need additional breakers installed.
 - c) Tennis/Pickleball Court Maintenance or Repair – David advised no update at this time. Waiting to hear from Tennis Club discussion with Graeagle Land & Water (GLW) on potential cost sharing.
 - d) Foot Bridge – Dave/Dick attended meeting called by Caltrans to discuss Hwy 89 corridor improvement project in hopes of hearing that Caltrans was interested in including a walking bridge over Graeagle Creek. Based on this meeting, no walking bridge is within the scope of the project. At this time, GCSO will continue to pursue other options for bridge construction/installation. Overall Board discussion on projects, Dick will take the lead on bridge project.
5. New Business:
 - a) Directors Reports: None at this time.

b) Secretary's Report

1. Meeting schedule/location – For now meetings dates will continue ad hoc and be determined as needed to enable GCSD to hold meetings while also social distancing.
2. 2020 Conflict of Interest – Presented Resolution 2020-003 Resolution Adopting the Conflict of Interest Code for GCSD. David made a motion to adopt Resolution 2020-003 with a 2nd by Dick. All Board members in favor.
3. 2019-2020 – 2020/2021 – Financials to be reviewed at next meeting.
4. Vendor Claims: Lost Sierra Chamber of Commerce \$175.00, Kathleen Graham Mileage and Supplies \$117.56, Labor \$270.00. Motion to approve vendor claims made by Jane Roix with 2nd by Cheryl Brennan. All in Favor.
5. Next meeting date: Monday, July 27, 2020 at 11:00 AM Graeagle Park.

Motion to adjourn meeting at 1:07 PM by David Nelson with 2nd by Jane Roix. All in favor.

ACTION ITEMS:

Dick Short - Obtain land transfer cost estimate from law firm
Dave Nelson/Dick Short – Pursue further refinement of park design with Jack Bridge
Kathleen Graham – Advise Tennis Club tennis/pickleball court repairs action is pending outcome of discussions with GLW

ATTEST: _____
Richard Short, Director

ATTEST: _____
Kathleen Graham, GCSD Administrative Secretary