|  |  |  |
| --- | --- | --- |
| Board of Directors  Cheryl Brennan  John Grasso  Steve Hagen  James Reynolds  Richard Short | **Graeagle Community Services District**  P.O. Box 1414  Graeagle, CA 96103 | Administrative Secretary  Penny Rasmussen  Email:  [gcsd96103@yahoo.com](mailto:gcsd96103@yahoo.com)  Phone: 775-233-2729 |

**Minutes for Monthly Meeting**

**May 24, 2021**

1. Called to order at 10:00 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short, are present. Also present: Administrative Secretary Penny Rasmussen. Absent is Cheryl Brennan and Steve Hagan. Guest Chris Ruedy was also present at the meeting.
3. Approval of the Minutes: Motion made to approve the minutes by John Grasso with a 2nd by Jim Reynolds the April 26, 2021 minutes. All in favor, motion carried.
4. Correspondence: Letter was received from High Sierra Animal Rescue asking for donations. A motion was made by John Grasso and Seconded by Jim Reynolds to keep all GCSD money and donations in the Graeagle Community and to establish a policy stating such. All in favor, motion carried.
5. Project Reports:

a) Donated Parcel: John Grasso stated based on an email that Tom Balastri had sent to the whole board on possible issues with taxes on the donated parcel, John would go to the County to do more research and report back to the board.

Dick Short explained to the guest in attendance about the donated parcel CGSD is to receive from Graeagle Land and Water. The lot is 7.64 acres and the top is rocky but the lower half is more doable for a park. Dick Short stated that we do not have to provide parking spots for the lot. Chris Ruedy commented to avoid taxes we could always deed the lot to Plumas County and then GCSD just maintain the property.

b) Downtown Park Lighting: Nothing new to report. There is still an issue with the power line. Dick Short explained the park lighting project to the guest in attendance at the meeting.

c) Foot Bridge Project: Dick Short explained the foot bridge project to the guest. Dick reported to the Board that we will need to be issued another environmental report from the Core of Engineers. We will be cutting into some of the flood zone but the impact should be minimal as the flood zone is minimal. Dick stated the fish and game report should still be ok.

Dick Short informed the board we are proceeding through the permitting phase before we can design the bridge and start the bridge construction.

Guest Chris Ruedy asked if the south end of the bridge connections closer to Graeagle Meadows. Dick explained CalTrans project on the street to our guest and John Grasso explained where the walking path will go on the south side of the bridge.

1. Discussion and Possible Action on Mohawk Community Resource Center Ongoing Activities. Dick Short stated he submitted the paperwork for the MCRC to be incorporated under GCSD but submitted it without an employee identification number for the MCRC so would have to get that to them. He also stated if we find out we can’t do the incorporation, there is another option by the MCRC getting their own non-profit. Dick Short stated we just have to do what we have to do and that there is always a way around things.

Dick Short stated the board at the MCRC has not done anything to raise any money. He stated the MCRC could have been doing things like a pie sell. Dick Short stated he is bringing back the speaker bureau to help raise money. Penny Rasmussen stated the MCRC has started planning fund raisers but we lack volunteers, board members, don’t know what completely can and cannot be done, can we tell them we are a non-profit or not, what kind of fundraisers can we do being under the County. Dick stated he would be going to the next board meeting of the MCRC.

Dick Short stated the LAFCO paperwork still has not been submitted but is in the works.

Dick Short explained the history of the MCRC to our guest at the meeting. The guest mentioned there is a company called Marin Link that takes groups under them as non-profits while they are working through the lengthy process of getting non-profit status. Dick Short took the guest’s phone number and said he would reach out to him.

7. Secretary’s Report:

a) Budget – April 30, 2021 budget was reviewed.

b) Vendor Claims: Penny Rasmussen Labor 4-13-21 to 5-24-21, $287.50. Holly Johnson reimbursement for Nextiva Phone Bill, $41.02 Holly Johnson labor 4-1-21 to 4-30-21 $1170.00. Holly Johnson labor 5-1-21 to 5-24-21 $1080.00. Holly Johnson reimburse Amazon for large trash bags, dividers and toner $68.42. PCSDA Annual Dues for 2020 & 2021 $40.00. Lost Sierra Chamber of Commerce annual membership dues $175.00. Motion made by John Grasso and seconded by Jim Reynolds to accept vendor claims. All in favor, motion carried.

c) Administrative Issues: Penny discussed her resignation and informed the Board it was time

for training on the yearly budget and audit. Dick Short said he would reach out to Kathleen

for assistance and would get back to Penny. Penny asked the Board if they would like her

to advertise the job opening on the Graeagle Facebook page, but Dick stated we are at a

crossroads to do a whole new reorganization and has someone in mind that would be great in taking on the reorganization but was not ready to discuss it as of yet..

8. New Business: Nothing to report.

9. Next meeting date: June 7, 2021 at 10:00 AM at the Mohawk Community Resource Center.

10. Adjournment: Dick Short adjourned the meeting at 11:43 a.m.

**ACTION ITEMS:**

Dick Short to provide LAFCO paperwork to the Board.

Dick Short to provide non-profit incorporation paperwork to the Board.

Dick Short to reach out to his contact at the telecommunication company on behalf of the MCRC.

John Grasso to get tax information on the neighborhood park lot.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Richard Short, Director**

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Penny Rasmussen, GCSD Administrative Secretary**