|  |  |  |
| --- | --- | --- |
| Board of DirectorsCheryl BrennanJohn GrassoJames ReynoldsJane RoixRichard Short |  **Graeagle Community Services District**P.O. Box 1414Graeagle, CA 96103 | Administrative SecretaryPenny RasmussenEmail: gcsd96103@yahoo.comPhone: 775-233-2729 |

**Minutes for Monthly Meeting**

**­­January 04, 2021**

1. Called to order at 9:03 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short. Present. Absent Jane Roix and Cheryl Brannan. Also present: Administrative Secretary Penny Rasmussen.
3. Minutes Approval: Motion made to approve by John Grasso with a 2nd by Jim Reynolds the December 08, 2020 minutes. All in favor, motion carried.
4. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan:
5. Donated Parcel – No report.
6. Downtown Park Lighting – Dick has received the last version of the CAD drawings and is ready to go to bid. Jim will review them with Dick on last time to make sure everything is covered. Penny shared some pictures with the Board of lights installed in Sparks, NV very similar to the ones we are looking at purchasing.
7. Foot Bridge –  Dick shared a picture of a bridge in Quincy that he noticed is very similar to what we are looking at having built. He stated that our bridge would probably be made out of wood and not metal. Jim asked when we will sit down with Graeagle Land and Water to talk about the design and width of bridge. Dick stated we are still waiting for Dan Bastian to get going on his portion of the work and the biggest portion is where to locate it exactly and the width. We want to make sure we are all in a harmonious agreement as we move forward in the process. Dick informed the board that he would have Dan Bastian come to our meetings when we get moving along.
8. Discussion on Mohawk Community Resource Center (MCRC): Dick handed out a new document from the attorney on the resource center. Dick stated every step we took was proper so now we have to go to LAFCO to request annexing the MCRC and the barn into the Graeagle District. Dick also stated that Board of Supervisor, Jeff Engle is on the LAFCO Board. Dick will provide the board with a copy of the LAFCO forms. He also needs the APN number for both the resource center and the barn to be included on the form. John stated he would get the APN number and provide to Dick. Dick further stated there are still several forms pending with the MCRC: M.O.U. and Bylaws. The board went over some of the items on the bylaws. Dick stated the resource center is still continuing in good faith with us.

7. New Business:

1. Directors Reports: John Grasso asked again about the attorney’s decision that was rendered and that Jane brought up at the last meeting about the lights having to go out to bid. It was determined by those present at the meeting that they will not be going out to bid on the lights. John also asked who else the County supports as a resource center. Penny will look on the budget to see if it is itemized out on it.

Jim Reynolds brought up email that was sent out looking for help with the Plumas Community Service District Association and that they were looking for help on their board. Jim also brought up that he was still stuck on the width of the bridge and when we can sit down and discuss it.

Dick stated he will confirm when the meeting is schedule for with the County and CalTrans on the widening of the road through Graeagle. Jim and Dick will attend the zoom meeting.

Dick also stated we needed to remind Jane on the gift for Kathleen.

1. Secretary’s Report:
2. Budget Review Financials to Date will be reviewed at the next meeting on 1/18/2021.
3. Vendor Claims: Holly Johnson (MCRC) labor $954.00; Holly Johnson (MCRC) reimbursement Nextiva Phone Bill 11-11-20 – 12-11-20 $40.53; Penny Rasmussen labor $250.00; Penny Rasmussen reimbursement post office box yearly renewal $67.40; Plumas-Sierra Telecommunications (MCRC) broadband/internet $218.00. Motion made by John Grasso and seconded by Jim Reynolds to accept and pay vendor claims. Motion carried.
4. Next meeting date: January 18, 2021 at 10:00 AM at the Mohawk Community Resource Center.
5. Motion to adjourn meeting at 10:18 AM by Jim with 2nd by John. All in favor. Motion carried.

 **ACTION ITEMS:**

John Grasso: Get APN Number for the MCRC and barn for the LAFCO form.

Dick Short: Provide the board with a copy of the LAFCO form, copy of Brian Hanson’s contract and the final CAD drawing on the lights.

Penny Rasmussen: Review budget to see if it shows the county support of other service districts and in what capacity. She will also provide some kind of flow sheet of how LAFCO, CSDA, PCSDA and county all works together.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Richard Short, Director**

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  **Penny Rasmussen, GCSD Administrative Secretary**