

Board of Directors
Cheryl Brennan
John Grasso
James Reynolds
Jane Roix
Richard Short

Graeagle Community Services District
P.O. Box 1414
Graeagle, CA 96103

Administrative Secretary
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Minutes for Monthly Meeting November 09, 2020

1. Called to order at 10:05 AM by Dick Short.
2. Roll Call of Board Members – John Grasso, Jim Reynolds, Dick Short and Jane Roix, Cheryl Brennan present. Also present: Administrative Secretary Kathleen Graham, Penny Rasmussen and Roger Hunter, guest.
3. Minutes Approval: Motion made to approve by John Grasso with a 2nd by Jim Reynolds the October 26, 2020 minutes. All Board members in favor except Cheryl Brennan who arrived after the vote.
4. Discussion and Possible Action on 2019-2023 (5-Year) Strategic Plan:
 - a) Donated Parcel – John advised there is no physical address on the parcel until there is a residence or something built on it and at that time we should get a plot plan with the boundaries, etc.
 - b) Downtown Park Lighting – Dick handed out drawings of the lighting in the park and will have them redrawn due to the power line too close. We will have three power lines on the property. Dick would like to make a rule that the banner hangers on the light posts not allow businesses advertisement, but instead have Christmas, Easter, Fourth of July style banners. There was a discussion whether there should be a power plug on each pole. Jim stated there should be 120 volt and standard weather cover with adapter. Jane asked if there will be locks to the plug and it was stated that power would be turned off by the main power box when not in use. New plans will be drawn up and Dick advised in a week or two we should be out for bid. Dick met with Brian Hanson, Accountant, who will do a ten year cash flow analysis on our annual income, existing capitol and project expenses. An engagement letter was submitted by Brian for \$150.00 per hour plus any expenses.
 - c) Foot Bridge – Dick advised he has had some difficulty with getting stuff from the consultant, Bastins and Associations and he will have to have Dan Bastian sign an extension on the contract. Dick stated he was having second thoughts on if the bridge should be accessible to golf carts or just pedestrians. Dick stated it would cost \$100,000.00 to accommodate carts. The original discussions on the bridge were always for a pedestrian bridge. The conversation will be tabled for now. There was a lengthy discussion on item #7 of the MOU regarding the repair or replacement of the bridge and whether it should be removed. The discussion was tabled until next meeting after Dick consults with the attorney.
5. Discussion on Mohawk Community Resource Center (MCRC): The board reviewed the draft MOU. Dick advised the next board meeting would be a signing meeting if the MOU is a go. Dick presented a flyer on “The Fire” advertising a presentation he did for the MCRC as a possible fundraiser. John and Penny were assigned to work with the county to get petty cash and also set up a new checking account for the resource center. Dick advised there would be a retreat on Saturday, November 14, 2020 starting at 9:00 with the MCRC. Kathleen Graham passed out a bulleted document on GCSD taking over the MCRC.

6. New Business:
 - a) Directors Reports: Dick stated that we might want to hold a retreat of our own in the future.
 - b) Secretary's Report:
 1. Budget Review Financials to Date will be reviewed at the next meeting on 12/7/2020.
 2. Vendor Claims: Holly Johnson (MCRC) Labor \$540.00, Kathleen Graham Supplies/Mileage \$83.26, Labor \$180.00. Penny Rasmussen Labor \$375.00. Plumas Sanitation \$618.98. Plumas Sierra Telecommunication (MCRC) \$317.00. Motion to approve vendor claims made by John Grasso with 2nd by Cheryl Brennan. All in Favor.
 3. Next meeting date: December 07, 2020 at 10:00 AM at the Mohawk Community Resource Center.

7. Motion to adjourn meeting at 12:10 PM by Dick Short with 2nd by John Grasso. All in favor.

ACTION ITEMS:

- John Grasso & Penny Rasmussen – Work with county on how to open checking account and get petty cash for MCRC.
- Dick Short – Obtain Quit Claim Deed for GLW to complete and finalize donation of park parcel
- Dick Short – Obtain vendor bids for trenching, concrete, electrical installation to include park lighting fixtures
- Dick Short – Obtain 14-point memorandum written to GLW by Dick on bridge project for file
- Dick Short – Obtain updated consulting agreement on bridge with Bastian Engineering
- Dick Short – Obtain MOU with MCRC.

ATTEST: _____
Richard Short, Director

ATTEST: _____
Penny Rasmussen, GCSD Administrative Secretary